

YEAR 3

3.1 - Composing Email

Computing Area	Information Communication Technology
National Curriculum Strands	<ul style="list-style-type: none"> To select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information To understand computer networks including the Internet; how they can provide multiple services, such as the world wide web; and the opportunities they offer for communication and collaboration
Skills Progression Points	<ul style="list-style-type: none"> Understand the difference between data and information. Be able to effectively use a spell checker. Children consider their responsibilities and actions to others online. Understand how to use a search engine responsibly and safely. Save and retrieve work online, on the school network and their own device.
Hardware	Laptops/Desktop PC/iPads
Software/App	<p>Teacher access to an email account (you could use an existing account or set up a new one if preferred - the pupils do not need access to it but will view on IWB) Microsoft Word or Google Docs</p> <p>https://cybergamesuk.com/ (Cyberland Flower Shop)</p> <p>https://beinternetawesome.withgoogle.com/en_us/interland</p> <p>https://www.childnet.com/resources/the-adventures-of-kara-winston-and-the-smart-crew</p>
Unit Objective	To know what emails are, their different uses and how to create them.
Unit Vocabulary	Email, Malicious, Phishing, Social media, Networks, Internet, World wide web, Webcam, Keyboard